

**PITM GROUP OF EDUCATION**

**ADMISSION & COUNSELING CENTER(ACC)-APPLICATION FORM**

1. Name of the institution: \_\_\_\_\_

2. Year of establishment: \_\_\_\_\_

3. Types of institution: \_\_\_\_\_

4. Institution full postal address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Pin Code \_\_\_\_\_

5. Communications details of Institutions:

STD Code: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Mobile Number \_\_\_\_\_

Email address: \_\_\_\_\_

Website Address: \_\_\_\_\_

6. Name of the head of Management: \_\_\_\_\_

(Attach ID Proof along with address & Pan card) \_\_\_\_\_

7. Designation of The head of management: \_\_\_\_\_

8. Postal address of Head of management: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Pin Code \_\_\_\_\_

9. Communication Details of Head of Management:

STD Code: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Mobile Number: +91 \_\_\_\_\_

Email address: \_\_\_\_\_

Website Address: \_\_\_\_\_

10. Premises details of institution:

(Owned / Rented / Lease / Other), \_\_\_\_\_

11. Carpet area (Sq. /ft) \_\_\_\_\_

12. Site area (Sq. /ft) \_\_\_\_\_

13. Infrastrucation details (In numbers)

Counseling rooms: \_\_\_\_\_

Training Rooms: \_\_\_\_\_

Library: \_\_\_\_\_

Meeting Room: \_\_\_\_\_

Administrative Area: \_\_\_\_\_

## TERMS & CONDITIONS

1. The ACC management of shall comply with all the provision rules & regulation framed from time to time by the PITM.
2. The ACC management shall maintain and all record with regard to the students and produce the same as and when required by the universities/PITM.
3. The ACC management shall not collect overtly and capitation any capitation fee or donation from the students and also not charge any fee other than the prescribed fee and charge approved by the universities/PITM.
- 4 The ACC management is not authorized to issue any certificated/Diploma/Degree to any of the students of their center by using the name, logo and style of universities/PIMT The universities/PIMT Group of education will treat such certification as counteract and shall have full rights to revoke affiliation of the ACC and also take appropriate legal action against the ACC management.

5. The ACC management shall be responsible for implementation the policies, programmers, & instruction of the universities/PIMT from time to time. If an university taking long time to process students registration or any other activities like result, certificate, Digree,etc.In such case there is no liability of PIMT.

6 The ACC management shall be solely responsible for any claim raised by any students under consumer protection act or any other low.

7. The ACC management shall submit complete fees of students which includes registration fees,

Examination fees & any other fees as prescribed at the time of submission of student's admission / Examination form. In case of deficiency in fees or eligibility, the forms will be rejected without any notice to ACC management and the ACC shall be the sole responsible for any claim of students under such conditions.

8 .In case of cancelation of student's admission on the request of the ACC management before the allotment of enrollment number by universities, the fees can be refunded after deduction an amount as per the norms prescribed by the universities. No fees will be refunded under any circumstances after allotment of enrollment by the universities/PITM.

9.In case of any university stopped their process / working or closed or some any other reason at any stage of session , No fees will be refunded under any circumstances in such case there no liability of PITM The ACC shall be the sole responsible for any claim of students under such conditions

10. In case of any course/ certificate / degree / university / board is not valid this is responsibility of ACC/students will check authenticity before taking any admission, ACC /students shall be solely responsible for that. in such case there no liability of PITM.PITM is not offering any kinds of back dated degree of certificates

11.In case of cancellation of the agreement by any party the ACC management will be have legal & moral banding to cater to all liability what so ever , towards students.

12. By virtue of any reasons if any outstanding exits in the accounts of The ACC , then the ACC is bound to settle the same within 7 days from the date of intimation by the universities / PITM. Failing to do so, ACC agrees to pay additional penal fees at a cumulative interest of @ 12% per annual on monthly basis along with the original amount to the office of universities /PITM from the date on which outstanding occurs. If in case the ACC ignores such notification issued by the Universities / PITM then they are bound to follow any decision taken by Universities /PITM for discontinuation of the activities of ACC.

13. ACC management will operate only location (s) which have been approved by the PITM and in no case will change the locations without the permission PITM. Failing to do so will lead to the cancellation of ACC without any further claim.

14. All disputes related to the PITM, nodal centers, ACC or any other associated party will be subject to the jurisdiction of Deoria UP only.

15. The ACC management agrees that the permission to operate as the ACC has been provided provisionally for a stipulated period of time by the PITM and extension /renewal /Termination of the same will be dependent on decision of the PITM.

### **DECLARATION**

1. I / we certify that we want to become the admission and counseling center of PITM for courses offered by them.
2. I / we certify that all the information given above & in the preceding pages. Singed by me/us is/ are complete & correct.
3. I / we declare that the institute will abide by the all rules and direction of PITM given time to time.
4. I /we declare that I / we am /are authorized to sign on behalf of my organization and that my director and shareholders/ members (where relevant) are in total agreement of my / our application.
5. I / we hereby agree with all the terms & conditions as mentioned in this application form.

Place:

Signature & Seal of Director

Date:

( For Office use only)

Application number: \_\_\_\_\_

Date of issue : \_\_\_\_\_

(Authorize Signature of Regional Director)



